



CITY OF WHITE SETTLEMENT
214 Meadow Park Drive, White Settlement, TX 76108
817-246-4971

**CODE ENFORCEMENT | CLASS C MISDEMEANOR
CITY ORDINANCE | ANIMAL | FIRE HAZARD**

COMPLAINT FORM

SECTION 1: BASIC INFORMATION ON COMPLAINT

Date: _____ Time: _____

Complaint Type:
 Animals Debris/Trash Grass Occupancy Parking Permit Pests/Insects Signage Vehicle Zoning
 Other: _____

Location:
 Back Yard Front Yard Side Yard Driveway Exterior Interior Roadway Other: _____

Address where issue is occurring: _____

Property Type: Commercial Residential Vehicle

Describe the issue or violation: _____

SECTION 2: REPORTING PERSON

Name: _____

Address: _____

Telephone: _____ Email: _____

Do you want to remain anonymous? Yes No

Do we have permission to enter your property to view the reported violation? Yes No Not Applicable

If yes, please sign: _____

Do you want to be contacted after our team conducts the investigation? Yes No EMAIL or TELEPHONE

SECTION 3: CITY ROUTING, ASSIGNMENT, & INVESTIGATION (FOR CITY EMPLOYEES ONLY)

Date Received: _____ Received by: _____

Department Assigned: CODE FIRE MARSHAL PAWS POLICE PUBLIC WORKS
 OTHER: _____

Assigned To: _____ Assigned Date/Time: _____

Investigation Clearance:
 City Ord. Violation Nuisance Resolved State Law Violation Unfounded Other: _____

Action Taken:
 Citation Door Hanger Education Refer to Municipal Court TSR _(WSPD) Unable to Locate Written Warning
 Other: _____

Comments:

Reporting person contacted? Yes No No answer or reply