



Notice of Claim Against City

3rd Party (External Use)

Incident Information		
Date: _____	Time: _____	
Location: _____		
Police Notified:	Yes	No
Pictures Taken:	Yes	No
Case #: _____ Officer Badge #: _____ Officer Name: _____		
Employee Involved		
Name: _____ Department: _____		
Phone #: _____		
3rd Party Person / Property Involved		
Name: _____ Phone #: _____		
Mailing Address: _____		
DL: _____	Email: _____	Any Injuries: Yes No
Vehicle	Applicable	Not Applicable
Make: _____	Model: _____	VIN: _____
Property	Applicable	Not Applicable
Address: _____		
Witnesses Involved		
Applicable Not Applicable		
Name: _____	Phone #: _____	
Name: _____	Phone #: _____	
Name: _____	Phone #: _____	

