



# CONTRACTOR REGISTRATION FORM

City of White Settlement • Permit Department  
214 Meadow Park Drive White Settlement, TX 76108  
817-246-4971 ext. 227 [permits@wstx.us](mailto:permits@wstx.us)

In order to register to do work in the City of White Settlement, the following information must be provided:

1. Completed Contractor Registration Form
2. Proof of Insurance listing City of White Settlement as the certificate holder
3. Copy of State issued MASTER license, where applicable
4. Copy of State issued photo ID
5. \$100 annual registration fee (plumbers and electricians exempt)

Applicant must sign and attach a copy of their current Texas Driver’s License **AND**, if registration is for a licensed trade, a copy of the Texas State License. The **MASTER** license is required for Plumbing and Electrical registration. Proof of Liability Insurance not less than 100,000 is required for Plumbing, Mechanical, and Building contractors. [City Code Ch103 §103-84(a), §103-224(b), §103-250, §103-251 (b)(4), §103-170(a), 103-198 (a, b)]

### SELECT REGISTRATION TYPE

- General Contractor \*                       Mechanical Heat and Air Conditioning
- Electrical / Sign Electrician or Master Electrician only\*\*
- Plumbing / Master Plumber Only\*\*       Utility Contractor / Subcontractor

*\*Includes but not limited to Building Contractor, Fire Protection System Contractor, Paving Contractor, Demolition Contractor, Remodeling Contractor, Sign Contractor, Sprinkler System Contractor, Swimming Pool Contractor. \*\* [ City Code Ch103 §103.250]*

**Business Name:** \_\_\_\_\_

**Business Address** \_\_\_\_\_  
(Street) (City) (State) (Zip)

**License Holder / Officer / Owner Name:** \_\_\_\_\_

**Business Phone:** \_\_\_\_\_ **Cell Phone:** \_\_\_\_\_ **Email:** \_\_\_\_\_

**State License #:** \_\_\_\_\_ **State License Expiration Date:** \_\_\_\_/\_\_\_\_/\_\_\_\_

### **Personnel authorized to obtain a permit under this company name:**

(use company letterhead for additional names)

1) \_\_\_\_\_, 2) \_\_\_\_\_, 3) \_\_\_\_\_

The information submitted for this registration is true and accurate to the best of my knowledge. I understand that permits are required to be issued prior to commencement of any and all construction work, and that periodic inspections must be requested by myself or my staff, to be performed by the Building Inspector. The city reserves the right to hold or deny permits to contractors who fail to complete and obtain finals for each permit issued under their registration. Further the city may fine or suspend the registration of any contractor who fails to comply with applicable city, state, or federal codes and regulations. If citations are issued for violations, the city is obligated to contact any applicable licensing board.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ Title: \_\_\_\_\_

City Use Only: Received on \_\_\_\_\_ Reviewed & Filed by \_\_\_\_\_