



## Unclaimed Property Claimant Form

The City of White Settlement is committed to processing and paying all unclaimed property claims within 90 days or less. Claimants are required to provide the city with sufficient proof and documentation to substantiate entitlement to payment.

When preparing your claim form, keep in mind that all available information that you can provide will shorten the claims process. Social Security numbers, driver's license numbers, last known addresses, and property descriptions are items used to verify ownership during the claims process.

### Attach the Following Proof of Identification

- INDIVIDUALS – photocopy of government issued ID (i.e. state issued driver's license or ID card, etc.)
- BUSINESSES – Federal Tax ID Number

The claimant may be required to provide additional documentation during the claims process in order to substantiate ownership of the unclaimed property.

Failure to provide your IDENTIFICATION, SIGNATURE, or failure to complete CLAIM FORM will result in the claim form being returned to you. You must be 18 years or older to claim property.

### Claimant Information

I have not previously received payment from the City of White Settlement in the amount of \$ \_\_\_\_\_ for check # \_\_\_\_\_.

The information below is accurate and a valid government issued ID or Federal Tax ID number has been presented for identification.

Name \_\_\_\_\_ Phone \_\_\_\_\_

Current Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Previous Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Mail form to:

City of White Settlement  
Attn: Unclaimed Property  
214 Meadow Park Drive  
White Settlement, TX 76108